REGISTERED COMPANY NUMBER 04825988

REGISTERED CHARITY NUMBER 1099562

THE J'S HOSPICE
(A company limited by guarantee)

ANNUAL REPORT AND FINANCIAL STATEMENTS

31 MARCH 2017

scruttonbland

THE J'S HOSPICE

CONTENTS

THE J'S HOSPICE

OFFICERS AND PROFESSIONAL ADVISERS

Registered Office

Alexandra House
36A Church Street
Great Baddow
Chelmsford
England
CM2 7HY

Registered Charity Number 1099562
Registered Company Number 04825988

Auditor

Scrutton Bland LLP
Chartered Accountants
and Statutory Auditor
820 The Crescent
Colchester Business Park
Colchester
CO4 9YQ

Bankers

The Co-operative Bank
11 Market Road
Chelmsford
Essex
CM1 1XW

Santander UK Plc
Customer Service Centre
Bootle
Merseyside
L30 4GB

THE J'S HOSPICE

TRUSTEES' ANNUAL REPORT

The Trustees present their report and the audited financial statements for the year ended 31 March 2017. This report is also a Directors' Report required by Section 417 of the Companies Act as all Trustees are Directors. In preparing this report, advantage has been taken of the exemptions available to small companies.

Legal and administrative information is set out on page 1 and forms part of this report. The financial statements comply with the current statutory requirements, the Memorandum and Articles of Association, the Companies Act, the Charities SORP: Accounting and Reporting by Charities, and Financial Reporting Standard 102. The financial statements have also been prepared in accordance with the accounting policies set out in note 2.

The Trustees who have held office during the period are noted on page 1.

Who we are

The J's Hospice is a local charity created for young adults aged 16-40 with life-limiting and life-threatening conditions throughout Essex. The J's was the first hospice in the UK to recognise the need for, and deliver, a community-based dedicated young people's hospice service.

Young adults living with complex life-limiting and life-threatening conditions, including cancer, Duchenne muscular dystrophy, cerebral palsy, Juvenile Huntington's disease, and other conditions, are supported by The J's service. These are complex conditions that, in most cases, will lead to the patient experiencing severe disability. In addition these conditions are so rare that many healthcare professionals providing community healthcare will rarely see, or be required to care for, young people with these conditions.

The J's Hospice offers a skilled service and specialist knowledge not found or duplicated in other hospice provision or community services in Essex. The J's Clinical Nurse Specialists (CNSs) deliver significant interventions, symptom control and support to young adults often preventing unplanned hospital admissions. They assist patients with their Preferred Place of Care (PPC) choices, supporting death at home and most importantly avoiding death in hospital.

In addition to the work of our nurses, a dedicated team of highly trained health care assistants provides respite care in the young person's home or in the community for up to eight hours at a time. Our Wellbeing Team provides psycho-social support including advice, counselling, music therapy and complementary therapies, days out, social and therapeutic groups.

While care to young adults with cancer is provided, the majority of The J's Hospice patients have non cancer conditions. Due to the longer term prognosis of these patients they will require our services for longer than most hospice patients. We have a number of young people who have been with the service for several years.

The J's Hospice has been recognised nationally as a model of good practice in "Stepping Up", a guide to transition services from Together for Short Lives. We help young adults through the process of transition from children's to adult services with young person centred holistic care planning.

As an integrated health and social care provider, our aim is to help young adults and their families achieve quality of life to their full potential, whilst remaining as healthy as possible and living as independently as they can.

THE J'S HOSPICE

TRUSTEES' ANNUAL REPORT

Mission Statement

The J's provides both palliative and respite care for young Essex adults with life-limiting and life-threatening conditions.

- We aim to give the best possible quality of life.
- We give nursing, emotional, practical, psycho-social and bereavement support to patients and their families.

Vision Statement

To develop The J's services in order to deliver a comprehensive, first class and trusted palliative care *solution* for all young adults with life limiting and life threatening conditions in Essex, expanding in to the East of England.

The J's Hospice Values

Respect:	We always consider others in our words and actions.
Behaviour:	We have a respectful attitude when working with others.
Passion:	We understand and communicate the importance of The J's model of young adult hospice care.
Ownership:	We demonstrate a view and responsibility for achieving the goals of the organisation.
Inspiring:	We effectively communicate the passion and values of The J's to all.

Public Benefit

The charitable object of The J's is to provide hospice and respite care services for young adults with life-limiting and life-threatening conditions throughout Essex. We want young adults to live the best possible quality of life, as independently as they can, as well as supporting them and their families at end of life.

The Trustees' report explains how we have benefited the public within our charitable objective. When setting the objectives and planning the work of The J's Hospice for the period, the Trustees have given careful consideration to the Charity Commission's guidance on public benefit.

Objectives and activities

Activities

The J's Hospice provides skilled age-appropriate care offering the following services:

- Enabling young people to transition to adult services.
- Advocacy and advice relating to health, social needs, education, employment and family matters.
- Key worker function - coordinating all aspects of care and support.
- Planned respite care and support.
- Emergency respite care.
- Access to social and therapeutic groups.
- Pain control and symptom management.
- Counselling and emotional support.
- Spiritual support to all faiths and none.
- Activities and days out.
- Music therapy.
- Complementary therapies including massage and reflexology.
- Family support.
- Volunteer drivers.
- Pre and post bereavement support.

Objectives, Measuring Success and Key Performance Indicators

During the 12 month period ending 31 March 2017 The J's Hospice faced an increasing challenge in fully funding the planned services for patients and their families. As a responsible organisation with a priority to do everything possible to safeguard the future of the care provided for young adults we focused on ensuring a robust and effective clinical service was provided whilst securing the long term financial sustainability of the charity by identifying an opportunity for merger or takeover.

1. Providing specialist services to meet need:

   The J's Hospice service enhances quality of life and death for patients with life-limiting and life-threatening conditions by empowering them to make choices about their care and treatment as well as encouraging them to develop fully in to adulthood. The J's directly provides nursing, wellbeing and respite care and support to young adults. We measure our performance by the outputs (the number of young adults and their families who benefit from the service and the hours of care delivered) and the outcomes (the quality of our service and levels of satisfaction).

   - At the end of the year we were providing on-going care and support to 118 young adults and their families, 58 young adults were in the 16-25 year age group and received support with their transition to adult services.

   - 25 patients died during the year and received end of life care and support. We took on 29 new referrals during the period.

- We provided 8,253 hours of respite care in the patients' own homes and out in their community, an increase of 19% over the previous year.

- Our Wellbeing team provided a total of 866 visits to our patients and their families through the year, including bereavement support to 57 families and carers. Our annual Lights of Love Service was again very well received.

- We held eight Inspire! Saturday groups with an average attendance of 18 young adults at each, providing an opportunity for young people to socialise and have fun. Each session is themed, for example, the Paralympic themed Inspire! included inspirational talks by Paralympian Gold and Bronze medallist Dan Bentley and MBE award winner Lucy Watts, as well as boccia, archery, Scalextric cars and wheelchair races.

- We continued to work in partnership with St Helena Hospice to deliver a therapeutic transition day group (TJIM) in North East Essex. Young adults accessed complementary therapies, such as reflexology, massage, hand massage and art therapy, as well as having an opportunity to socialise and enjoy other activities such as cookery, arts and crafts on a weekly basis.

- In September 2016, we launched a new monthly social group, called Rockin' and Rollin', in partnership with St Francis Hospice in Barking and Havering to fill a gap in services available to people aged 18 to 30 in this area, with staff on hand to ensure everyone receives the support they need whilst relaxing in a fun environment.

- We organised 10 'J's Days', facilitated days out and activities. These included a visit to Tropical Wings, an Ice Skating trip, a Spa Day and watching a Pantomime. They are enjoyed by all who attend as they create strong memories of good times especially between patients and their family members but also between patients who have an opportunity to get to know each other.

- The young adult focus group continues to shape our services and our annual Service User Survey and monthly "In Touch" patients' e-newsletter facilitates communication and patient participation.

- All patients have a named Key Worker. The key worker is responsible for supporting management of the patients' conditions and illnesses through self care, therapies, specialist symptom control and advice. The key worker has a significant role in the early identification and prevention of crisis and then the management of appropriate interventions. Intervention and support extends to families and carers ensuring young people and their families are cared for in a holistic way, integrating health and social needs.

- Feedback from our Service User Survey confirmed that satisfaction level was high with 97.5% of respondents reporting a high or very high level of satisfaction and the remainder expressing satisfaction. The key themes identified for further action were with regard to the scheduling of respite care shifts and access to wellbeing services. We have recently appointed a new care coordinator to improve the scheduling of care shifts and we are actively seeking to recruit volunteer therapists to our wellbeing team.

- In January 2017 the Care Quality Commission rated The J's Hospice service as good in each of the CQC's five key lines of enquiry (i.e. that the service is Safe, Effective, Caring, Responsive and Well Led), and awarded The J's Hospice services an overall rating of "good".

2. Developing relationships and partnerships:

   - We worked towards a formal partnership with Havens Christian Hospice (HCH) during the year and became a wholly owned subsidiary on 1 April 2017. HCH and The J's Hospice have a long history of working together to provide care and we share a strong desire to see young people in Essex prepare for, move into and become settled in to adulthood and well coordinated adult services.

   - We evidenced our clinical outcomes for quality, innovation, productivity and hospital admission avoidance to inform our business cases for support and continued to receive support from Mid Essex, North East Essex and West Essex Clinical Commissioning Groups (CCGs). We received our first grant from Castle Point and Rochford CCG.

   - We received further funding from NHS England for our work with young adults aged 16-19 years and received funding from Action for Children to support our Inspire! social group (short breaks).

   - We continued to receive gift in kind IT support from Granite Consulting which has an estimated value of £14,400 in the financial year.

3. Further develop our organisational structure:

   - Our activities and support would not be possible without our dedicated and enthusiastic volunteers. Over 140 volunteers give their time regularly in a variety of roles, rising to over 500 for the fundraising events.

   - We reviewed the Information Governance assessment using the NHS IG Toolkit and implemented its findings.

   - We introduced a policy about fundraising and protecting vulnerable people in line with new Fundraising Regulator requirements.

Year ahead

From 1 April 2017 The J's Hospice became a wholly owned subsidiary of Havens Christian Hospice (HCH). The acquisition was put into effect via formal resolutions which were passed by the J's former members and trustees, with Havens becoming the sole member of the J's company and charity from 1 April 2017. Practically this means that whilst HCH becomes the over-arching charity, The J's continues to govern itself via a new Trustee Board that focuses on The J's Hospice services.

The new Trustee Board includes two existing J's Hospice Trustees and four new Trustees, three of whom are HCH Trustees and one is HCH's executive Director of Care. The new Board of Trustees will take responsibility for governing The J's Hospice and directing how it is managed and run. It will oversee the transition in to HCH over time of The J's operations, functions, staff, assets and donors.

In the financial year April 2017- March 2018 the objectives will be:

For service delivery:

- To provide practical nursing care and emotional support to young adults with life-limiting and life-threatening conditions in order to facilitate the following:
    - Assist in the immediate support and care of patients who wish to be discharged from hospital to hospice to home at the terminal stage.
    - Increase the numbers of patients safely supported at home in order to reduce the number of inappropriate admissions to hospitals, hospice or nursing homes.
    - Manage pain and control other symptoms.
    - Support young adults' and their families' physical, emotional and spiritual wellbeing.
- To increase the number of patients achieving their wish to die in their own home or preferred place of death.
- To facilitate a comfortable and dignified end of life when the patients preferred place of care and death is their own home.
- To enable young adults to transition well in to adult services including contributing our expertise to national transition initiatives.
- To provide planned and emergency age-appropriate respite care in the home and in the community.
- To empower young adults so they can take ownership of their health, wellbeing, social, education, employment and family matters.
- To increase socialisation and reduce isolation for young adults.
- To identify opportunities to develop and expand services for young adults.

For fundraising, retail and communications:

- To consolidate J's and Havens Hospice's fundraising and retail activities to secure income in line with budgets and planned future growth.
- To consolidate J's and Havens Hospice's communications activities to ensure a coordinated approach for branding, communications activity and public relations.

For support services:

- To integrate J's and Havens Hospice's support services including financial, accounting, human resources, ICT and facilities management.

FINANCIAL REVIEW

Reserves policy

The Trustees have examined the charity's requirements for reserves in light of risks to the organisation and the long-term aim is to hold sufficient reserves to cover short term operating costs. At 31 March 2017, the level of unrestricted reserves was £85,711 and is equivalent to one month's running costs. Whilst this reflects various financial challenges that have been faced in recent years, the Trustees look to the future with increased confidence as a result of the J's Hospice becoming a wholly owned subsidiary of the Havens Christian Hospice on 1 April 2017: there are clear benefits and opportunities that arise from this association which should help the J's Hospice to improve upon its financial sustainability during the year ending 31 March 2018 and beyond.

Funding and charitable expenditure

The principal funding for the charity is from voluntary sources. Total income from donations, fundraising events/activities and retail was £590,752 for the 12 months ending 31 March 2017. The J's Hospice was chosen to be the Mayor of Chelmsford's charity during 2016-2017 with the majority of the income due to be received in May 2017. Our thanks go to all our donors, event participants, trusts, community groups and corporate partners for their amazing support.

Staff turnover contributed to voluntary income not reaching target with vacancies for Head of Fundraising, Trusts Fundraiser and a Corporate Fundraiser arising during the year.

The J's Hospice shop delivered a net income of £18,777 towards providing hospice care. The operation of The J's Hospice shop is being transferred to Havens Trading Company Ltd (HHT), a wholly owned subsidiary of HCH, from 1 April 2017 via a licence agreement between The J's Hospice and HHT.

The J's received a total of £140,000 from four Essex Clinical Commissioning Groups (North East Essex, Mid Essex, West Essex and Castle Point and Rochford CCGs). The Department of Health provided a grant of £53,078 for providing palliative care to young people aged 16-19 years for the period 1 April 2016 - 31 March 2017. We secured an additional £113,312 from local authority and continuing healthcare funding as direct payments for carers.

Expenditure continues to be focussed on supporting the key activities of the Charity. Budget controls were implemented to reduce expenditure in line with the lower than anticipated income during the year.

Structure, Governance and Management

Legal status and governing document

From 1 April 2017 The J's Hospice became a wholly owned subsidiary of Havens Christian Hospice (Registered Charity Number 1022119, Company Number 02805007, Registered Address Stuart House, 47 Second Avenue, Westcliff-on-Sea, Essex SS0 8HX).

As a wholly owned subsidiary, The J's Hospice retains its Registered Charity number 1099562 and remains a Company Limited by Guarantee 04825988. Its registered office is Alexandra House, 36A Church Street, Chelmsford, Essex, CM2 7HY.

The company was established under a Memorandum of Association which established the objects and powers of the charitable company and it is governed under its Articles of Association which follow the standard Charity Commission format. The Articles of Association were amended on 1 April 2017 when HCH became the sole member of The J's Hospice.

Qualifying third party insurance indemnity was in place during the year in respect of all Trustees at a cost of £246. In the event of the Charity winding-up, each Trustee's liability is £10.

Board of Trustees

The directors of the company are also known as charity Trustees for the purposes of charity law. Under the requirements of the Memorandum and Articles of Association the Trustees are elected for a period of three years, after which they may be re-elected at the next annual meeting for a maximum of two further three year terms.

In an effort to maintain a broad skill and knowledge mix, Trustees are requested to complete a skills audit, any areas identified as being lacking will be filled through active recruitment in these skill areas.

All Trustees are familiar with the work of the charity and many are involved in our care and support or fundraising in a voluntary capacity.

New Trustees are provided with the Charity Commission 'Essential Trustee' guidance and are mentored by the Chair or Vice Chair of the Board in understanding the role and expectations of a Trustee. Induction includes attending The J's Inspire! group to meet patients and their families and attending a Volunteer Training Day that includes Information Governance training and Safe Guarding training.

None of our Trustees receive remuneration or other benefit from their work with the charity. The charity keeps a register of Trustees' interests and the Chair reminds Trustees to declare any relationship which could create a conflict of interest.

Organisational structure

The Trustees met monthly in 2016-17 and will meet quarterly in the coming year. They are responsible for the strategic direction and policy of the charity.

Trustees also sit on at least one sub-committee, covering the areas of Finance, Risk, Audit, Fundraising and Clinical Governance. The committees meet every 1-3 months depending on need.

Day-to-day responsibility for the operation of the charity rests with the Senior Management Team. The senior management team consists of:

Bev Barclay (Director of Clinical Services and Interim Chief Executive until 31 March 2017)
Sue Upton (Director of Corporate Services)
Jo Colbert (Head of Fundraising) (Resigned July 2016)
Caroline Hare (Senior Nurse)

The Trustees have benchmarked the senior management team members' salaries against equivalent organisations in the sector.

Staff team structure is clinical, fundraising and administration teams, supported by enthusiastic and dedicated volunteers

Risk management

The J's Hospice ensures it has effective systems and controls (including policies, practices and procedures) relating to risk management and risk assessment, taking into account the reputational risks associated with The J's Hospice activities. The Board of Trustees reviews on a regular basis the risk management systems and risk assessment policies and practices of The J's Hospice together with its regulatory and compliance functions, activities, policies and procedures to ensure that these are up to date, appropriate and proportionate to the standard expected of The J's Hospice.

Procedures are in place to ensure compliance with health and safety of staff, volunteers and visitors to the organisation. Care services are delivered in line with Care Quality Commission (CQC) requirements to ensure a consistent quality of delivery and identify areas for improvement.

The key risks facing the charity are assessed on formulating strategy with action plans drawn up and implemented to mitigate those risks. Compliance Reports are submitted to the Board every quarter.

The Trustees identified financial sustainability as a major risk for the charity and during the first quarter of the financial year sought to identify a suitable opportunity for merger/takeover. Following a stringent process of due diligence, The J's Hospice became a wholly owned subsidiary of Havens Christian Hospice on 1 April 2017, greatly reducing the risk to financial sustainability and benefiting from the support and infrastructure of becoming part of a larger organisation. We share a strong desire to see well led hospice and respite care services suitable for young people in Essex and this action protects J's specialist services for young adults and creates opportunity for future growth.

Other risks identified include loss of key personnel. Succession planning is in place for key roles and becoming part of a larger organisation with a skilled and diverse work force and leadership team will also help to reduce the impact of such a loss. A strong ethos of staff support including personal development reviews and regular clinical supervision are a high priority to facilitate staff retention.

Statement of Trustees' responsibilities

The Trustees, who are also Directors of The J's Hospice for the purposes of company law, are responsible for preparing the Trustees' Report and financial statements in accordance with applicable law and Charities SORP: FRS 102.

Company Law requires the Trustees to prepare financial statements for each financial period which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application or resources including the income and expenditure of the charitable company for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgments and estimates that are reasonable and prudent;
- state whether applicable accounting standards and statements of recommended practice have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue in existence.

The Trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustees confirm that so far as they are aware, there is no relevant audit information of which the charitable company's auditors are unaware. They have taken all the steps that they ought to have taken as Trustees in order to make themselves aware of any relevant audit information and to establish that the auditor is aware of that information.

The Trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

Auditor

A resolution to appoint Sayer Vincent LLP as auditor of the Charity will be put to the Trustees.

Signed for and on behalf of the Trustees

P L. Linger.

B Linger
Trustee

Approved by the Trustees on P 31-7-17

INDEPENDENT AUDITOR'S REPORT TO THE TRUSTEES OF THE J'S HOSPICE

We have audited the financial statements of The J's Hospice for the year ended 31 March 2017 on pages 14 to 29. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), including FRS 102 "The Financial Reporting Standard applicable in the UK".

This report is made solely to the charity's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charity's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's members as a body, for our audit work, for this report, or for the opinions we have formed.

Respective responsibilities of trustees and auditor

As explained more fully in the Statement of Trustees' Responsibilities set out on page 11, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view.

Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's (APB's) Ethical Standards for Auditors.

Scope of the audit of the financial statements

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of: whether the accounting policies are appropriate to the charity's circumstances and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by the trustees; and the overall presentation of the financial statements. In addition, we read all the financial and non-financial information in the trustees' report to identify material inconsistencies with the audited financial statements and to identify any information that is apparently materially incorrect based on, or materially inconsistent with, the knowledge acquired by us in the course of performing the audit. If we become aware of any apparent material misstatements or inconsistencies we consider the implications for our report.

Opinion

In our opinion the financial statements:

- give a true and fair view of the state of the charity's affairs as at 31 March 2017 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

INDEPENDENT AUDITORS' REPORT TO THE TRUSTEES OF THE J'S HOSPICE

Opinion on other matter prescribed by the Companies Act 2006

In our opinion the information given in the Trustees' Annual Report for the financial year for which the financial statements are prepared is consistent with the financial statements and the Trustees' Annual Report has been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if in our opinion:

- adequate accounting records have not been kept; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit;
- the trustees were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies exemption in preparing the Trustees' Annual Report.

Scrutton Bland LLP

SCRUTTON BLAND LLP
Chartered Accountants and Statutory Auditor

Senior Statutory Auditor: Timothy O'Connor

820 The Crescent
Colchester Business Park
Colchester
Essex
CO4 9YQ

Date: 14/8/17

STATEMENT OF FINANCIAL ACTIVITIES (INCLUDING INCOME AND EXPENDITURE ACCOUNT)
YEAR ENDED 31 MARCH 2017

	Notes	Unrestricted Funds 2017 £	Restricted Funds 2017 £	Total Funds 2017 £	Total Funds 15 months 2016 £
Income from:					
Donations and legacies	4	**344,784**	**15,381**	**360,165**	623,832
Charitable activities	5	**113,312**	**279,776**	**393,088**	364,305
Other trading activities:					
Fundraising activities		**146,934**	**-**	**146,934**	213,122
Sale of donated goods		**83,653**	**-**	**83,653**	96,478
Investments		**193**	**-**	**193**	539
Other income		**1,902**	**-**	**1,902**	781
Total income		**690,778**	**295,157**	**985,935**	1,299,057
Expenditure on:					
Raising funds:					
Costs of fundraising activities	7	**242,415**	**-**	**242,415**	323,192
Costs of selling donated goods	8	**64,876**	**-**	**64,876**	92,573
Charitable activities	9	**391,144**	**336,338**	**727,482**	986,249
Total expenditure		**698,435**	**336,338**	**1,034,773**	1,402,014
Net expenditure for the year/period		**(7,657)**	**(41,181)**	**(48,838)**	(102,957)
Balances brought forward at 1 April 2016		**93,368**	**41,181**	**134,549**	237,506
Balances carried forward 31 March 2017		**£ 85,711**	**£ -**	**£ 85,711**	£ 134,549

The income statement includes all gains and losses recognised in the year/period.

All activities relate to continuing operations.

Under the Companies Act 2006, S454, on a voluntary basis, the directors can amend these financial statements if they subsequently prove to be defective.

THE J'S HOSPICE

BALANCE SHEET
AS AT 31 MARCH 2017

	Notes	2017 £	2017 £	2016 £
Fixed assets				
Tangible assets	12		**10,959**	20,355
Investments	13, 14		**1**	1
			10,960	20,356
Current assets				
Trade debtors		**14,314**		8,652
Prepayments and accrued income		**20,685**		26,227
Other debtors		**22,108**		2,780
Cash and cash equivalents		**79,035**		184,880
		136,142		222,539
Creditors: amounts falling due within one year				
Trade creditors		**5,347**		13,825
Taxation and social security		**12,368**		14,697
Accruals	15	**31,803**		6,120
Deferred income	16	**8,408**		19,993
Other creditors		**3,465**		3,711
		61,391		58,346
Net current assets			**74,751**	164,193
Creditors: amounts falling due after one year				
Loan	22		**-**	(50,000)
Net assets			**£ 85,711**	£ 134,549
Funds				
Restricted funds	17		**-**	41,181
Unrestricted funds			**85,711**	93,368
			£ 85,711	£ 134,549

Approved by the Board of Trustees on 31\7\17 and signed on its behalf by:

B Linger - Trustee P A. Linger.

Company registration number: 04825988
Charity registration number: 1099562

THE J'S HOSPICE

STATEMENT OF CHANGES IN EQUITY
YEAR ENDED 31 MARCH 2017

	Unrestricted Funds £	Restricted Funds £	Total £
At 1 January 2015	232,506	5,000	237,506
(Deficit)/surplus for the period ended 31 March 2016	(139,138)	36,181	(102,957)
At 31 March 2016	93,368	41,181	134,549
Deficit for the year ended 31 March 2017	(7,657)	(41,181)	(48,838)
At 31 March 2017	£ 85,711	£ -	£ 85,711

THE J'S HOSPICE

STATEMENT OF CASH FLOWS
YEAR ENDED 31 MARCH 2017

	2017 £	15 months 2016 £
Net expenditure	**(48,838)**	(102,957)
Add: Depreciation	**9,396**	17,960
Less: Interest received	**(193)**	(539)
(Increase)/decrease in debtors	**(19,448)**	22,905
(Decrease)/increase in creditors	**(46,955)**	20,907
Profit on disposal of tangible fixed assets	**(1,700)**	-
Cash used in operating activities	**(107,738)**	(41,724)
Cash flows from investing activities		
Interest received	**193**	539
Purchase of tangible fixed assets	**-**	(1,992)
Disposal of tangible fixed assets	**1,700**	-
Cash generated from/(used in) investing activities	**1,893**	(1,453)
Decrease in cash and cash equivalents during the year/period	**(105,845)**	(43,177)
Cash and cash equivalents at the beginning of the year/period	**184,880**	228,057
Cash and cash equivalents at the end of the year/period	**£ 79,035**	£ 184,880

1 GENERAL INFORMATION

The J's Hospice is a company limited by guarantee, registered in England and Wales, registration number 04825988. The registered office address is Alexandra House, 36A Church Street, Great Baddow, Chelmsford, England, CM2 7HY. It is also a registered charity, registration number 1099562.

2 ACCOUNTING POLICIES

Basis of accounting

The financial statements have been prepared under the historical cost convention and in accordance with the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" published in 2015, applicable accounting standards and the Companies Act 2006.

Consolidation

The charity is a parent company, holding 100% of a UK subsidiary. However, consolidated financial statements have not been prepared as the subsidiary company was dormant throughout the period (see note 23 for further details).

Income

Donations, gifts, legacies, investment income, registration fees and sponsorship from fund raising events are included in the Statement of Financial Activities as soon as the conditions for receipt have been met, and there is a reasonable assurance of receipt.

Funds received directly for the provision of respite care services are recognised at the point of invoice, once the care has been provided.

Grants are recognised in the period to which they relate. Where grants do not relate to a specific period, they are recognised as soon as the conditions for receipt have been met, and there is a reasonable assurance of receipt. Grants received in respect of fixed assets are taken directly to the Statement of Financial Activities.

Expenditure

Expenditure is recognised in the Statement of Financial Activities when a liability is incurred. All expenditure is accounted for on an accruals basis.

Expenditure on raising funds includes the expenditure associated with the activities undertaken by the charity to generate funds.

Expenditure on charitable activities includes expenditure incurred in providing respite care to patients.

Support costs include central functions and have been apportioned to the separate classes of expenditure based on staff costs.

2 ACCOUNTING POLICIES - (continued)

Fixed assets

Fixed assets are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost of fixed assets, less their estimated residual value, over their expected lives on the following basis:

Premises, fixtures and office equipment	- 20% to 25% on cost
Motor vehicles	- 25% on cost
Clinical equipment	- 25% on cost

Fixed assets with a value below £500 are not capitalised.

Investments

Investments are stated at cost less provision for any diminution in value.

Stock

The charity holds donated goods for resale. Due to the high volume of low-value items held, only individual items held for sale with a value of over £100 are recognised as stock. This is due to the practical problems that arise in valuing low-value items, including the operational difficulties involved in assessing items that have been received but not yet valued.

Donated goods and services

The charity receives certain donated services which are recognised within the Financial Statements at the fair value of the cost of services received. The balance is also recognised as donation income.

Pension costs

The charity operates a defined contribution pension scheme. Contributions payable are charged in the Statement of Financial Activities.

Taxation

The J's Hospice is a charity within the meaning of the Charities Act 2011 and as such is a charity within the meaning of Part 11, Corporation Tax Act 2010. Accordingly The J's Hospice is potentially exempt from taxation in respect of income or gains received within categories covered by Part 11, Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992 to the extent that such income or gains are applied exclusively to its charitable purposes.

Functional currency

The financial statements are presented in pounds sterling.

2 ACCOUNTING POLICIES - (continued)

Financial instruments

Financial instruments are classified and accounted for, according to the substance of the contractual arrangement, as either financial assets or financial liabilities:

- Short term debtors (financial assets) are measured at amortised cost.
- Short term creditors and loans (financial liabilities) are measured at amortised cost.

Fund accounting

Unrestricted funds are general funds which can be used in accordance with the charitable objects at the discretion of the Trustees.

Restricted funds are funds that can only be used for particular restricted purposes within the objects of the charity.

Operating leases

Rentals payable under operating leases are charged to the Statement of Financial Activities on a straight line basis over the term of the lease.

Going concern

As noted within the Trustees' Report, the Trustees have identified that financial sustainability is an area that warrants enhanced attention.

As a result of net expenditure for the year and a further reduction in funds, the Board has continued to recognise the need to act quickly and decisively to safeguard the future of the Charity. Following an extensive options appraisal, the Charity was acquired by Havens Christian Hospice on 1 April 2017. As the J's Hospice is now part of the larger HCH group, the Trustees consider The J's Hospice to be correctly treated as a going concern.

Cash and cash equivalents

Cash equivalents are recognised as such and included with other cash balances where they represent short term, highly liquid investments that are readily convertible to known amounts of cash without being subject to a significant change in value.

Comparative amounts

Certain comparatives have been restated on the grounds of comparability. There is no impact on the funds or results for the comparative period.

3 SIGNIFICANT JUDGEMENTS AND ESTIMATES

The more significant judgements and estimates involved in the preparation of the financial statements include assessing the depreciation rates applicable to tangible fixed assets, the estimation of costs to be incurred regarding dilapidations on rented premises, estimation of the VAT to be reclaimed in respect of current year's expenditure and the way in which certain costs should be apportioned. Further details regarding these points are included within the accounting policies or notes to the financial statements, where relevant.

4 INCOME FROM DONATIONS AND LEGACIES

	Unrestricted Funds 2017 £	Restricted Funds 2017 £	Total Funds 2017 £	Total Funds 15 months 2016 £
Analysis by activity:				
Clinical services	**£ 344,784**	**£ 15,381**	**£ 360,165**	£ 623,832
This can be further analysed as follows:				
The W O Street Charitable Foundation	**2,500**	-	**2,500**	-
The PJK Charitable Trust	**3,000**	-	**3,000**	-
Harlow Health Centres Trust	-	-	-	21,384
Walter Farthing (Trust) Ltd	**2,000**	-	**2,000**	-
The Albert Hunt Trust	**5,000**	-	**5,000**	-
The Souter Charitable Trust	**2,000**	-	**2,000**	-
Big Lottery Fund (Reaching Communities)	-	-	-	161,137
Essex Youth Trust	**1,000**	-	**1,000**	-
Hospice Aid UK	-	-	-	1,000
Essex Community Foundation	-	**5,000**	**5,000**	5,000
The Rooney Foundation	-	-	-	50,000
The ROSCA Trust	-	-	-	2,000
The D'Oyly Carte Charitable Trust	-	-	-	3,000
Essex Fairway Charitable Trust	-	-	-	10,000
The Joan Ainslie Charitable Trust	**5,000**	-	**5,000**	5,000
Garfield Weston Foundation	-	-	-	20,000
Cancer Care Foundation	-	-	-	48,811
The Duveen Trust	**3,000**	-	**3,000**	-
The True Colours Trust	-	**5,000**	**5,000**	-
Colchester Catalyst Charity	-	**2,572**	**2,572**	-
The Radcliffe Trust	-	**2,500**	**2,500**	-
The Pauline Meredith Charitable Trust	**1,000**	-	**1,000**	-
The Childwick Trust	**15,000**	-	**15,000**	-
Fryerning Foundation	**1,000**	-	**1,000**	-
Fowler Smith and Jones Trust	**2,000**	-	**2,000**	-
Other donations	**302,284**	**309**	**302,593**	296,500
	£ 344,784	**£ 15,381**	**£ 360,165**	£ 623,832

Restricted funds received above total £15,381 (2016 : £242,521).

5 INCOME FROM CHARITABLE ACTIVITIES

	Unrestricted Funds 2017 £	Restricted Funds 2017 £	Total Funds 2017 £	Total Funds 15 months 2016 £
Analysis by activity:				
Clinical services	£ 113,312	£ 279,776	£ 393,088	£ 364,305
This can be further analysed as follows:				
NHS West Essex CCG	-	30,000	30,000	37,573
NHS North East Essex CCG	-	50,000	50,000	62,500
NHS Mid Essex CCG	-	40,000	40,000	50,000
NHS England (see note below)	-	73,071	73,071	66,348
Castle Point and Rochford CCG	-	20,000	20,000	-
Havens Hospices	-	42,000	42,000	-
Action for Children	-	6,670	6,670	-
St Francis Hospice	-	1,400	1,400	-
St Helena Hospice	-	16,635	16,635	23,988
Respite care services	113,312	-	113,312	123,896
	£ 113,312	£ 279,776	£ 393,088	£ 364,305

NHS England provided a grant of £53,078 (2016 : £53,078) for providing palliative care to young people aged 16-19. Included in the year is an amount of £19,993 (2016 : £13,270) released from deferred income brought forward. At the year end an amount of £Nil (2016 : £19,993) received from NHS England was included as deferred income due to the fact that conditions for retention of the grant have not yet been satisfied.

Restricted funds received above total £279,776 (2016 : £240,409).

6 SUPPORT COSTS

	Unrestricted Funds 2017 £	Restricted Funds 2017 £	Total Funds 2017 £	Total Funds 15 months 2016 £
Staff costs	97,988	-	97,988	115,645
Premises and office costs	50,593	7,536	58,129	56,434
Administration	48,005	-	48,005	54,798
Depreciation	2,661	-	2,661	3,603
Recoverable VAT	(43,817)	-	(43,817)	-
	£ 155,430	£ 7,536	£ 162,966	£ 230,480

Allocated as follows:

		Total Funds 2017 £		Total Funds 15 months 2016 £
Expenditure on charitable activities	75.0%	122,225	78.5%	180,927
Expenditure on raising funds	25.0%	40,741	21.5%	49,553
		£ 162,966		£ 230,480

Restricted funds included in support costs total £7,536 (2016 : £nil).

7 COSTS OF FUNDRAISING ACTIVITIES

	Note	2017 £	15 months 2016 £
Support costs	6	40,741	49,553
Staff costs		135,982	175,294
Administrative costs		11,647	21,013
Other direct costs		54,045	77,332
		£ 242,415	£ 323,192

8 COSTS OF SELLING DONATED GOODS

	2017 £	15 months 2016 £
Staff costs	**31,406**	48,076
Premises costs	**21,242**	28,220
Administration	**5,568**	9,152
Depreciation	**6,660**	7,125
	£ 64,876	£ 92,573

9 EXPENDITURE ON CHARITABLE ACTIVITIES

	Note	Unrestricted Funds 2017 £	Restricted Funds 2017 £	Total Funds 2017 £	Total Funds 15 months 2016 £
Analysis by activity:					
Clinical services		**£ 391,144**	**£ 336,338**	**£ 727,482**	£ 986,249
This can be further analysed as follows:					
Support costs	6	**114,689**	**7,536**	**122,225**	180,927
Staff costs		**149,315**	**316,654**	**465,969**	660,271
Administration		**3,738**	**-**	**3,738**	8,030
Clinical expenses		**88,895**	**12,148**	**101,043**	100,089
Depreciation		**76**	**-**	**76**	7,232
Auditor's remuneration		**5,250**	**-**	**5,250**	5,100
Accountancy costs		**7,272**	**-**	**7,272**	2,010
Legal costs		**7,509**	**-**	**7,509**	3,540
IT Support		**14,400**	**-**	**14,400**	19,050
		£ 391,144	**£ 336,338**	**£ 727,482**	£ 986,249

Restricted funds expended above total £336,338 (2016 : £446,749).

10 TRUSTEES' REMUNERATION AND EXPENSES

None of the Trustees have received remuneration or been reimbursed any expenses from the Charity during the year or the preceding period.

11 STAFF COSTS

	2017 £	15 months 2016 £
Wages and salaries	**669,979**	911,101
National insurance contributions	**45,020**	55,813
Pension contributions	**16,346**	26,471
	£ 731,345	£ 993,385

There were no employees whose annual remuneration was £60,000 or more.

The average number of employees during the year/period was:

	2017 Number	2016 Number
Clinical	**19**	20
Fundraising	**9**	9
Administrative	**4**	5
	32	34

The total remuneration of the key management personnel for the year was £146,376 (2016 : 15 month period : £186,411).

12 TANGIBLE FIXED ASSETS

	Premises, fixtures and office equipment £	Motor vehicles £	Clinical equipment £	Total £
Cost				
At 1 April 2016	72,497	25,995	3,250	101,742
Disposals	-	(9,995)	-	(9,995)
At 31 March 2017	72,497	16,000	3,250	91,747
Depreciation				
At 1 April 2016	52,142	25,995	3,250	81,387
Charge for the year	9,396	-	-	9,396
Disposals	-	(9,995)	-	(9,995)
At 31 March 2017	61,538	16,000	3,250	80,788
Net book value				
At 31 March 2017	£ 10,959	£ -	£ -	£ 10,959
At 31 March 2016	£ 20,355	£ -	£ -	£ 20,355

13 FIXED ASSET INVESTMENTS

	£
Cost at 1 April 2016 and 31 March 2017	1
Net book value at 31 March 2016 and 31 March 2017	1

14 SUBSIDIARY UNDERTAKING

At the balance sheet date the Trust held more than 20% of the share capital of the following company. Further details are included in the post balance sheet events note (note 23):

Subsidiary undertaking	Country of registration or incorporation	Shares held Class	%
The J's Hospice Trading Limited	England	Ordinary	100

The aggregate amount of capital and reserves and the results of this undertaking for the last relevant financial year, the year ended 31 March 2017, were as follows:

	Principal activity	Capital and reserves	Profit for the year after tax
The J's Hospice Trading Limited	Dormant company	£ 1	£ -

15 ACCRUALS

	2017 £	2016 £
Dilapidations	12,750	-
Other accruals	19,053	6,120
	£ 31,803	£ 6,120

The dilapidations accrual represents the expected liability arising in respect of premises occupied through operating lease agreements

16 DEFERRED INCOME

	2017 £	2016 £
Balance as at 1 April 2016	19,993	58,757
Amount released to incoming resources	(19,993)	(58,757)
Amount deferred in the year/period	8,408	19,993
Balance as at 31 March 2017	£ 8,408	£ 19,993

17 RESTRICTED FUNDS

	Balance at 01.04.16	Movement in funds Incoming resources	Resources expended	Balance at 31.03.17
Clinical services	£ 41,181	**£ 295,157**	**£ 336,338**	**£ -**

Represented by:

Cash	61,174	-
Deferred income	(19,993)	-
	£ 41,181	**£ -**

18 OPERATING LEASES

At 31 March 2017 the Charity had total future minimum lease payments under non-cancellable operating leases expiring as follows:

	2017 £	2016 £
Within one year	**21,033**	20,070
Between two and five years	**561**	-
	£ 21,594	£ 20,070

During the year the Charity incurred expenditure of £40,140 (2016 : £43,515) relating to operating leases.

19 CAPITAL COMMITMENTS

There were no capital commitments as at 31 March 2017 (£Nil at 31 March 2016).

20 ULTIMATE CONTROLLING PARTY

The ultimate controlling party is HCH, the sole member.

21 PENSIONS

The charity makes defined contributions into an NHS pension scheme. The scheme is administered by the NHS, and no administrative costs are borne by the charity. Contributions during the year amounted to £16,346 (2016 : £26,471 for the 15 month period). At the balance sheet date, the charity had accrued contributions of £3,465 (2016 : £3,710).

22 RELATED PARTY TRANSACTIONS

During the year a trustee converted an interest free loan to a donation at a value of £50,000. This balance was previously included in other creditors due after one year.

At the balance sheet date, the Charity was owed £8,400 (2016 : £Nil) by Havens Christian Hospice (see note 23).

23 POST BALANCE SHEET EVENTS

Acquisition
On 1 April 2017, the J's Hospice was acquired by Havens Christian Hospice, who became the sole member of the Charity. Havens Christian Hospice is a registered charity (number: 1022119) and a company limited by guarantee (number: 02805007).

Investment in subsidiary
Following the balance sheet date, an application was made to strike off The J's Hospice Trading Limited, a wholly owned subsidiary company of the J's Hospice.

24 FINANCIAL INSTRUMENTS

	2017	2016
Financial assets		
Financial assets measured at amortised cost	**£ 14,314**	£ 8,652
Financial liabilities		
Financial liabilities measured at amortised cost	**£ 21,367**	£ 17,536

Financial assets measured at amortised cost comprise trade debtors.

Financial liabilities measured at amortised cost comprise trade creditors, dilapidation accruals and other creditors.