COMPANY REGISTRATION NUMBER 04389243

HILLINGDON CROSSROADS - CARING FOR CARERS

FINANCIAL STATEMENTS

31 MARCH 2012

Charity Number 1091464

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ABBOTS
Chartered Certified Accountants & Statutory Auditor
Printing House,
66 Lower Road,
Harrow,
HA2 0DH

HILLINGDON CROSSROADS - CARING FOR CARERS

FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2012

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HILLINGDON CROSSROADS - CARING FOR CARERS

TRUSTEES ANNUAL REPORT

YEAR ENDED 31 MARCH 2012

The trustees, who are also directors for the purposes of company law, present their report and the financial statements of the charity for the year ended 31 March 2012

REFERENCE AND ADMINISTRATIVE DETAILS

Registered charity name	Hillingdon Crossroads - Caring for Carers
Charity registration number	1091464
Company registration number	04389243
Principal address & registered office	21 Windsor Street Uxbridge Middlesex UB8 1AB

THE TRUSTEES

The trustees who served the company during the period were as follows

Mr D F Butters
Ms M E Edmonds
Mr M V Ellis
Miss P Irons (Chair)
Mr C Moore
Mr K Nettleton
Mr J R Major
Mr A J Newman
Mr J O'Connor
Mr S Otter

Care Service Manager	June Daniell (appointed 19/12/11)
Secretary	Mr K Nettleton
Auditor	Abbots Chartered Certified Accountants & Statutory Auditor Printing House, 66 Lower Road, Harrow, HA2 0DH
Bankers	LLoyds Bank Plc 25 High Street Shepherds Bush London, W12 5RT

HILLINGDON CROSSROADS - CARING FOR CARERS

TRUSTEES ANNUAL REPORT *(continued)*

YEAR ENDED 31 MARCH 2012

STRUCTURE, GOVERNANCE AND MANAGEMENT

Status
Hillingdon Crossroads - Caring for Carers was established in 1980 to provide support for carers On the 7th March 2002 it was incorporated as a Company Limited by Guarantee, but did not begin trading until taking over the assets and liabilities of Crossroads - Caring for Carers (Hillingdon) on the 1st April 2002 From 3rd August 2009, the working name became Crossroads Care Hillingdon

Principal Activity
The principal activity of the company during the year was to relieve the stresses experienced by carers, children and adults who have care needs, as a result of disability, illness or age by offering a practical help and support service through the provision of community based Carer Support Workers

Crossroads Care Hillingdon is a specialist voluntary organisation providing support to carers and the people they care in their home or at nominated venues, to allow carers time to have a life of their own

Governing Document
The charity is governed by the Memorandum and Articles of Association adopted on 26th August 2008 It is a charity registered with the Charity Commission The Board of Trustees have the power to appoint Trustees, as it considers fit to do so

Recruitment and appointment of Trustees
Trustees are elected by the membership at the Annual General Meeting in accordance with such procedures as may be adopted by the Board of Trustees from time to time, provided that such procedures allow every member of the Company to stand for election and to vote No person may be appointed as a trustee unless he/ she has attained the age of 18 years No Trustee can serve for more than a continuous period of 6 years except by special resolution of the Board of Trustees to the contrary

Trustee induction and training
New trustees undergo an orientation to brief them on their legal obligations under charity and company law, the content of the Memorandum and Articles of Association, the Board and decision making processes, the business plan and recent financial performance of the charity As part of the induction they meet key employees and other trustees Trustees are given codes of practice and conduct that they have to sign up to when they become members of the charity They are informed about any mandatory training that is required annually

Organisational Structure of the Charity
The Board of Trustees, which can have up to 12 members, administers the charity The Board meets bi-monthly to discuss development, membership, finance and audit A Care Service Manager is appointed by the Trustees to manage the day to day operations of the charity To facilitate effective operations, the Care Service Manager has delegated authority, within terms of delegation approved by the Trustees, for the operational matters including finance, employment and carer related activities

Legal Status
The charity is a company limited by guarantee, not having share capital Trustees have agreed to contribute £5 00 in the event of the charity winding up The charity has taken up professional indemnity insurance to protect itself and the trustees from loss arising from the neglect or default of its trustees or employees

HILLINGDON CROSSROADS - CARING FOR CARERS

TRUSTEES ANNUAL REPORT *(continued)*

YEAR ENDED 31 MARCH 2012

Related Parties

Crossroads Care Hillingdon is a member of the Crossroads Association (Carers Trust from 01/04/12) As a member of the Association, Hillingdon Crossroads works within a national framework of policies, procedures and an internal quality assurance programme In addition, support, advice and guidance are available from the Association on all areas of operational activity

OBJECTIVES AND ACTIVITIES

Crossroads Care Hillingdon is committed to providing practical support in the home and at nominated venues in order to enable carers to have a break from their caring responsibilities In providing this service to carers, Crossroads Care Hillingdon may provide a personal care service to people with care needs (service user) and will ensure that the provision of such personal care is user led

The Charity's objectives, as defined in our Memorandum and Articles of Association and approved by the Charity Commission are

- To relieve the stresses experienced by carers and beneficiaries, children and adults who have care needs as a result of disability, illness or age, by offering a respite service through the provision of community based support workers in the London Borough of Hillingdon

By providing such relief, we seek to avoid the situation in which the stress to which carers are exposed reached a point where admission of the person being cared for to hospital or residential care becomes necessary In doing this, we see our role as complementing, not replacing, other sources of support for carers, whether or not voluntary, and we strive for a high standard of care

Crossroads Mission Statement

- Crossroads promotes, offers, supports and delivers high quality services for carers and people with care needs
- Crossroads is committed to treating carers and people with care needs with respect and sensitivity, recognising the dignity and value of each person for whom a service is provided Confidentiality will be maintained at all times
- Carers and people with care needs will be supported in exercising self-determination, making choices and maintaining their independence
- Services offered will be flexible to meet the needs of each carer and each person with care needs
- Carers and people with care needs will be involved and consulted about the support provided by Crossroads
- Crossroads will respect the privacy and personal choice of lifestyles, customs, culture, values and spiritual beliefs of each person for whom a service is provided
- Crossroads is committed to the principle of equal opportunity, regardless of race, gender, marital status, sexual orientation, age, ethnic origin, disability or religion, both in the provision of our services and in employment practices
- Crossroads is committed to responding to the diversity of the needs presented and developing appropriate quality services
- Crossroads is committed to working in partnership with other organisations in the interests of carers and people with care needs

HILLINGDON CROSSROADS - CARING FOR CARERS

TRUSTEES ANNUAL REPORT *(continued)*

YEAR ENDED 31 MARCH 2012

ACHIEVEMENTS AND PERFORMANCE

Crossroads Care Hillingdon employs staff as Care Support Workers, trained to a very high professional standard to meet the individual and specialist needs of those we provide a service for Our quality as an organisation continues to be assured and rated by the Care Quality Commission (CQC), our own Crossroads Association (via CROQUET audit) and the British Assessment Bureau (ISO 9001) Most importantly, our quality as rated by our customers in our annual survey is considered 'absolutely excellent' and 'tremendous difference to our lives' In terms of supported care hours, we were able to deliver as many as the London Borough of Hillingdon contractually required We have achieved increasing numbers of self-funded customers By the year end we had delivered over 19,600 care support hours, equating to over 6,500 carer breaks Our service quality and established reputation for delivering what carers want have again proved to be major factors in our performance

CHAIRMAN'S REPORT ON BEHALF OF THE TRUSTEES/DIRECTORS

I am pleased to report that despite the economic difficulties faced by so many, and on a local basis increasing commercial competition in the general care industry, we have had a good year in providing our high quality, special care to carers and their cared for in Hillingdon This would not have been possible without continued financial support from the London Borough of Hillingdon We are also indebted to the various individual and groups who have supported us with donations

For the year 2011/12, we kept our income and expenditure in balance, recording a small year end loss, covered by our reserves Following a number of cost reductions last year, we have continued to seek and implement efficiencies at every opportunity In terms of income, we successfully progressed the 2nd year of our 3 year service agreement with LBH for the over 65's in Hillingdon, taking it up to full capacity Alongside this we supported many carers and the people they care for, who prefer to choose and fund their support requirements themselves Our whole spectrum of service users range in ages from the very young to the very elderly and include a broad range of illnesses/disabilities This is all in line with the capabilities of our fully trained, professional Care Support Workers

As a charity all our funds are for the benefit of the people of Hillingdon, specifically to help relieve carer stress by giving carers a break from their caring role, helping them to maintain their own health and well-being At the same time we help the people that are cared for to be as active as possible, not only providing mental stimulus and encouragement but also to attend appointments, clubs, leisure activities, etc Our services go way beyond the home 'sitting service' that is our foundation and are firmly grounded in what our customers tell us that they need in order to live happier, healthier and more fulfilled lives

Looking forward to 2012/13 and in line with our Business Plan, we are looking to implement further cost savings whilst reaching out to the carers of Hillingdon who have yet to benefit from our services Further, we are exploring an amalgamation opportunity with a neighbouring Crossroads Care scheme - this should help us realise some economies of scale whilst enabling us to preserve our local identity, presence and service delivery We are also looking to strengthen our working partnerships with a number of complimentary voluntary organisations We believe that all these elements will contribute to a sustainable future and allow us to continue our highly valued work for the people of Hillingdon.

In concluding this report I want to express my sincere thanks to everyone who makes up the Crossroads Care Hillingdon family - our dedicated Care Support Workers, our wonderful office team and not forgetting my very supportive fellow Trustees/Directors

PAULINE S IRONS
CHAIR OF TRUSTEES

HILLINGDON CROSSROADS - CARING FOR CARERS

TRUSTEES ANNUAL REPORT *(continued)*

YEAR ENDED 31 MARCH 2012

FINANCIAL REVIEW

Treasurers Report
The funding of the charity is provided mainly by a residual grant from the London Borough of Hillingdon and payments for care provided under a service agreement This income is not adequate to cover expenditure so we continue to make a charge, for services provided to all other clients There is also some income from donations and interest on bank accounts.

Care is provided in clients' homes and nominated venues by Care Service Workers who are paid at the local authority rates This is the main item of expenditure, together with management support, training and office costs

Reserves policy
The accounts for the financial year 2011/2012 shows a small shortfall of £4,020 which is deducted from reserves These reserves are still maintained above the target level equivalent to at least three months' expenditure to provide sufficient resources to meet temporary adverse conditions plus adequate funds to cover redundancy commitments should the need arise

Investment Powers
The main purpose of the charity is to apply its income to meet its objectives To the extent that funds await application they may be invested at the trustees discretion The trustees need the funds to be readily available but also desire a return on the capital They feel that a bank deposit account is the best way to meet these criteria

Financial Controls
The trustees actively review the major risks which the charity faces on a regular basis and believe that maintaining the reserves at the current levels, combined with annual review of the controls over key financial systems, will provide sufficient resources in the advent of adverse conditions The trustees have also examined other operational and business risks faced by the charity and confirm they have established systems to mitigate the significant risks

PLANS FOR FUTURE

The charity plans to carry on providing the services detailed in the objectives and activities, aiming to maintain and if possible increase the amount of carer hours that we are providing, enabling carers to have more time to themselves and enabling them to continue caring for their loved ones

This report has been prepared in accordance with the special provisions for small companies under Part 15 of the Companies Act 2006

KEN NETTLETON
TREASURER

HILLINGDON CROSSROADS - CARING FOR CARERS

TRUSTEES ANNUAL REPORT *(continued)*

YEAR ENDED 31 MARCH 2012

GOING CONCERN
2011/12 was a good year for the charity with income and expenditure very largely in balance We are again indebted to London Borough of Hillingdon Community Resources for continuing to support us with an annual grant Our current grant takes us through to March 2013 and we have just applied for support for a further year - the outcome will not be known until January 2013 We are currently further supported by our 3 year service contract with LBH for the over 65 age group, which continues until March 2013 In addition we have built a substantial base of self-funded customers which continues to grow and will hopefully further increase as personalised budgets are implemented

Our reserves stand at £191,204 at 31st March 2012 and we believe that by continued vigilance in seeking efficiencies in our expenditure and using the reserves wisely we can ensure that the charity will continue offering services at least another 12 months We have been progressing in the implementation of our two year Business Plan with its key income and expenditure objectives Our base of self funded clients continues to grow and we also hope that we will be awarded support funding from LBH to allow the charity to continue its work, achieve its objectives and reach out to more carers in Hillingdon

We therefore feel that the charity has adequate resources and reserves to continue in operational existence for at least 12 months from the date of approval of the balance sheet Accordingly, we have continued to adopt the going concern basis in preparing the annual report and accounts

RESPONSIBILITIES OF THE TRUSTEES
The trustees (who are also the directors of Hillingdon Crossroads - Caring for Carers for the purposes of company law) are responsible for preparing the Trustees Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice)

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period In preparing these financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently,
- observe the methods and principles in the Charities SORP,
- make judgements and estimates that are reasonable and prudent,
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements,
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation
- have due regard to guidance published by the Charity Commission including public benefit guidance under section 4 of the Charities Act 1993

HILLINGDON CROSSROADS - CARING FOR CARERS

TRUSTEES ANNUAL REPORT *(continued)*

YEAR ENDED 31 MARCH 2012

RESPONSIBILITIES OF THE TRUSTEES *(continued)*
The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006 The trustees are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities

In so far as the trustees are aware

- there is no relevant audit information of which the charitable company's auditor is unaware, and
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditor is aware of that information

AUDITOR
Abbots are deemed to be re-appointed under section 487(2) of the Companies Act 2006

Registered office
21 Windsor Street
Uxbridge
Middlesex
UB8 1AB

Signed on behalf of the trustees

PAULINE IRONS
CHAIRMAN

18th October 2012

HILLINGDON CROSSROADS - CARING FOR CARERS

INDEPENDENT AUDITOR'S REPORT TO THE TRUSTEES OF HILLINGDON CROSSROADS - CARING FOR CARERS *(continued)*

YEAR ENDED 31 MARCH 2012

We have audited the financial statements of Hillingdon Crossroads - Caring for Carers for the year ended 31 March 2012 on pages 10 to 17, which have been prepared on the basis of the accounting policies set out on pages 12 to 13

This report is made solely to the charity's trustees, as a body, in accordance with section 43 of the Charities Act 1993 and regulations made under section 44 of that Act Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an auditor's report and for no other purpose To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body, for our audit work, for this report, or for the opinions we have formed

RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND AUDITORS

The responsibilities of the trustees (who also act as directors of Hillingdon Crossroads - Caring for Carers for the purposes of company law) for preparing the Trustees Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and for being satisfied that the financial statements give a true and fair view are set out in the Statement of Responsibilities of the Trustees on pages 6 to 7

The trustees have elected for the financial statements to be audited in accordance with the Charities Act 1993 rather than the Companies Act 2006 Accordingly we have been appointed as auditors under section 43 of the Charities Act 1993 and report in accordance with regulations made under section 44 of that Act

Our responsibility is to audit the financial statements in accordance with relevant legal and regulatory requirements and International Standards on Auditing (UK and Ireland)

We report to you our opinion as to whether the financial statements give a true and fair view and have been prepared in accordance with the Companies Act 2006 We also report to you if, in our opinion, the information given in the Trustees Annual Report is not consistent with those financial statements, if the charity has not kept adequate accounting records, if the charity's financial statements are not in agreement with these accounting records and returns, or if we have not received all the information and explanations we require for our audit

We read the Trustees Annual Report and consider the implications for our report if we become aware of any apparent misstatements within it

BASIS OF AUDIT OPINION

We conducted our audit in accordance with International Standards on Auditing (UK and Ireland) issued by the Auditing Practices Board An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements It also includes an assessment of the significant estimates and judgements made by the trustees in the preparation of the financial statements, and of whether the accounting policies are appropriate to the charity's circumstances, consistently applied and adequately disclosed

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements

HILLINGDON CROSSROADS - CARING FOR CARERS

INDEPENDENT AUDITOR'S REPORT TO THE TRUSTEES OF HILLINGDON CROSSROADS - CARING FOR CARERS *(continued)*

YEAR ENDED 31 MARCH 2012

OPINION

In our opinion

- the financial statements give a true and fair view, in accordance with United Kingdom Generally Accepted Accounting Practice, of the state of the charity's affairs as at 31 March 2012 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended, and

- the financial statements have been prepared in accordance with the Companies Act 2006

ROSA MARIA GARCIA NUNEZ
(Senior Statutory Auditor)
For and on behalf of
ABBOTS
Chartered Certified Accountants
& Statutory Auditor

Printing House,
66 Lower Road,
Harrow,
HA2 0DH

22/10/2012

HILLINGDON CROSSROADS - CARING FOR CARERS

STATEMENT OF FINANCIAL ACTIVITIES (INCORPORATING THE INCOME AND EXPENDITURE ACCOUNT)

YEAR ENDED 31 MARCH 2012

	Note	Total Funds 2012 £	Total Funds 2011 £
INCOMING RESOURCES			
Incoming resources from generating funds			
Voluntary income	2	149,575	149,063
Activities for generating funds	3	188,936	188,138
Investment income	4	1,036	921
TOTAL INCOMING RESOURCES		339,547	338,122
RESOURCES EXPENDED			
Charitable activities	5/6	(328,690)	(342,914)
Governance costs	7	(14,877)	(8,252)
TOTAL RESOURCES EXPENDED		(343,567)	(351,166)
NET OUTGOING RESOURCES FOR THE YEAR/NET EXPENDITURE FOR THE YEAR	9	(4,020)	(13,044)
RECONCILIATION OF FUNDS			
Total funds brought forward		195,224	208,268
TOTAL FUNDS CARRIED FORWARD		191,204	195,224

The Statement of Financial Activities includes all gains and losses in the year and therefore a statement of total recognised gains and losses has not been prepared

All of the above amounts relate to continuing activities

HILLINGDON CROSSROADS - CARING FOR CARERS

BALANCE SHEET

31 MARCH 2012

	Note	2012 £	2012 £	2011 £
FIXED ASSETS				
Tangible assets	11		430	828
CURRENT ASSETS				
Debtors	12	20,146		33,430
Cash at bank and in hand		190,116		187,727
		210,262		221,157
CREDITORS: Amounts falling due within one year	13	(19,488)		(26,761)
NET CURRENT ASSETS			190,774	194,396
TOTAL ASSETS LESS CURRENT LIABILITIES			191,204	195,224
NET ASSETS			191,204	195,224
FUNDS				
Unrestricted income funds	15		191,204	195,224
TOTAL FUNDS			191,204	195,224

The trustees are satisfied that the company is entitled to exemption from the provisions of the Companies Act 2006 (the Act) relating to the audit of the financial statements for the year by virtue of section 477(2), and that no member or members have requested an audit pursuant to section 476(1) of the Act However it is required to have a statutory audit under the Charities Act 1993

The trustees acknowledge their responsibilities for

(i) ensuring that the company keeps adequate accounting records which comply with section 386 of the Act, and

(ii) preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its profit or loss for the financial year in accordance with the requirements of section 393, and which otherwise comply with the requirements of the Act relating to financial statements, so far as applicable to the company

These financial statements were approved by the members of the committee on the 18th October 2012 and are signed on their behalf by

PAULINE IRONS
CHAIRMAN

Company Registration Number 04389243

The notes on pages 12 to 17 form part of these financial statements

HILLINGDON CROSSROADS - CARING FOR CARERS

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2012

1. ACCOUNTING POLICIES

Basis of accounting

The financial statements have been prepared under the historical cost convention and in accordance with applicable United Kingdom accounting standards, the Statement of Recommended Practice "Accounting and Reporting by Charities" issued in March 2005 (SORP 2005) and the Companies Act 2006

The going concern basis has been used

The going concern basis has been applied based on having adequate grant funding within the current year, having income from private clients and sufficient reserves in place to continue to meet its objectives Funding from grants is uncertain for 2013/14 A bid has been submitted for grant funding and although the outcome will not be known until January 2013, the charity is confident the outcome will be positive

Cash flow statement

The trustees have taken advantage of the exemption in Financial Reporting Standard No 1 (revised) from including a cash flow statement in the financial statements on the grounds that the company is small

Fund accounting
Unrestricted funds are available for the use at the discretion of the trustees in furtherance of the general objectives of the charity

Incoming resources
Voluntary income including donations, subscriptions and grants that provide core funding or are of a general nature are recognised where there is entitlement, certainty of receipt and the amount can be measured with sufficient reliability Grant income is recognised in the period for which it is granted Membership and donation income is included in voluntary income on an annual basis.

Income from charitable activities is charges for services the charity provides and is recognised when earned (as the services are provided)

Legacy income represents income remitted to the charity in the financial year

Investment income is recognised on a receivable basis

Resources expended
Expenditure is recognised on an accruals basis as liabilities are incurred

Costs of generating funds comprise the costs associated with attracting voluntary income

Charitable expenditure comprises those costs incurred by the charity in the delivery of the service they provide It includes both costs that can be allocated directly to the service and those costs of an indirect nature necessary to support it

HILLINGDON CROSSROADS - CARING FOR CARERS

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2012

Resources expended *(continued)*

Governance costs include those costs incurred in the governance of the charity and its assets and are primarily associated with constitutional and statutory requirements These include the audit fees and costs linked to the strategic management of the charity

All costs are allocated between the expenditure categories of the statement of financial activities on a basis designed to reflect the use of resource

The accounts have been prepared on the accrual basis, which is consistent with the previous year's accounts

Fixed assets

All fixed assets are initially recorded at cost

Depreciation

Depreciation is calculated so as to write off the cost of an asset, less its estimated residual value, over the useful economic life of that asset as follows

Office equipment - 33 33% straight line

Operating lease agreements

Rentals applicable to operating leases where substantially all of the benefits and risks of ownership remain with the lessor are charged against profits on a straight line basis over the period of the lease

2. VOLUNTARY INCOME

	Unrestricted Funds	**Total Funds 2012**	Total Funds 2011
	£	**£**	£
Donations	**13,575**	**13,575**	2,465
Legacies	**1,000**	**1,000**	–
Grants receivable:			
LBH Community Resources	**135,000**	**135,000**	146,598
	149,575	**149,575**	149,063

3. INCOMING RESOURCES FROM ACTIVITIES FOR GENERATING FUNDS

	Unrestricted Funds	**Total Funds 2012**	Total Funds 2011
	£	**£**	£
Charges for service - other	**112,536**	**112,536**	111,160
Charges for service - LBH Audit Social Care	**76,400**	**76,400**	76,978
	188,936	**188,936**	188,138

HILLINGDON CROSSROADS - CARING FOR CARERS

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2012

4. INVESTMENT INCOME

	Unrestricted Funds	Total Funds 2012	Total Funds 2011
	£	£	£
Bank interest receivable	1,036	1,036	921

5. COSTS OF CHARITABLE ACTIVITIES BY FUND TYPE

	Unrestricted Funds	Total Funds 2012	Total Funds 2011
	£	£	£
Charitable activity	325,722	325,722	334,501
Support costs	2,968	2,968	8,413
	328,690	328,690	342,914

6. COSTS OF CHARITABLE ACTIVITIES BY ACTIVITY TYPE

	Activities undertaken directly	Support costs	Total Funds 2012	Total Funds 2011
	£	£	£	£
Charitable activity	325,722	2,968	328,690	342,914

7. GOVERNANCE COSTS

	Unrestricted Funds	Total Funds 2012	Total Funds 2011
	£	£	£
Audit fees	7,952	7,952	6,259
Legal fees & professional fees	6,781	6,781	956
Costs of trustees' meetings	44	44	1,037
Statutory penalties	100	100	–
	14,877	14,877	8,252

8. ANALYSIS OF SUPPORT COSTS

	Unrestricted funds	Total 2011
	£	£
Premises costs	651	382
Payroll costs	1,478	1,579
Depreciation	398	3,622
Bank charges	441	29
Funds misappropriated	–	2,801
	2,968	8,413

HILLINGDON CROSSROADS - CARING FOR CARERS

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2012

9. NET OUTGOING RESOURCES FOR THE YEAR

This is stated after charging

	2012	2011
	£	£
Depreciation	**398**	3,622
Auditors' remuneration		
- audit of the financial statements	**7,952**	6,259

10. STAFF COSTS AND EMOLUMENTS

Total staff costs were as follows:

	2012	2011
	£	£
Wages and salaries	**237,093**	256,576
Social security costs	**13,170**	16,796
	250,263	273,372

Particulars of employees:
The average number of employees during the year, calculated on the basis of full-time equivalents, was as follows

	2012	2011
	No	No
Number of care attendants	**10**	10
Number of administrative staff	**3**	3
	13	13

No employee received remuneration of more than £60,000 during the year (2011 - Nil)

11. TANGIBLE FIXED ASSETS

	Equipment
	£
COST	
At 1 April 2011 and 31 March 2012	**20,881**
DEPRECIATION	
At 1 April 2011	**20,053**
Charge for the year	**398**
At 31 March 2012	**20,451**
NET BOOK VALUE	
At 31 March 2012	**430**
At 31 March 2011	828

HILLINGDON CROSSROADS - CARING FOR CARERS

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2012

12. DEBTORS

	2012	2011
	£	£
Trade debtors	**4,120**	1,117
Gift Aid recoverable	–	534
Services charged to clients	**11,723**	27,909
Prepayments	**4,303**	3,870
	20,146	33,430

13. CREDITORS: Amounts falling due within one year

	2012	2011
	£	£
Trade creditors	–	2,364
Taxation and social security	–	7,312
Other creditors	**3,698**	–
Accruals	**15,790**	17,085
	19,488	26,761

14. COMMITMENTS UNDER OPERATING LEASES

At 31 March 2012 the company had annual commitments under non-cancellable operating leases as set out below

	2012		2011	
	Land and buildings	**Other items**	Land and buildings	Other items
	£	**£**	£	£
Operating leases which expire:				
Within 1 year	**5,675**	**194**	-	-
Within 2 to 5 years	-	-	11,350	776
	5,675	**194**	11,350	776

15. UNRESTRICTED INCOME FUNDS

	Balance at 1 April 2011	Incoming resources	Outgoing resources	Balance at 31 March 2012
	£	£	£	£
General Funds	195,224	339,547	(343,567)	191,204

HILLINGDON CROSSROADS - CARING FOR CARERS

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2012

16. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Tangible fixed assets	Net current assets	Total
	£	£	£
Unrestricted Income Funds	430	191,293	191,723
Total Funds	430	191,293	191,723

17. TRANSACTIONS WITH THE TRUSTEES

No trustees received any remuneration during the year No trustee was reimbursed out of pocket expenses during the year (2010 - £nil)